

## **Meath County Council Burial Ground Byelaws 2026**

Made by Meath County Council, pursuant to Section 199 of the Local Government Act 2001(as amended) for the Regulation of Cemeteries, developed and managed by Meath County Council as public cemeteries.

### **1.0 Short Title:**

These Byelaws may be cited as the Meath County Council Burial Ground Byelaws, 2026

### **2.0 Commencement Date:**

These Byelaws shall come into force on **[insert date]**

### **3.0 Background to Byelaws:**

a) The powers and duties of the Council concerning cemeteries are derived, from the Local Government (Sanitary Services) Acts, 1878 to 2001, the Local Government Acts 1925 to 2024, the Local Government (Byelaws) Regulations 2006 and the Safety, Health & Welfare at Work Act 2005 to 2014. The Council pursuant to Part 19 of the Local Government Act 2001 hereby makes the following Byelaws.

b) These Byelaws have been made in the interest of the common good for the regulation and control of activities in Council Cemeteries.

c) The Council will, with respect to any Council cemetery, issue by order, Regulations in respect of Council Cemeteries and/or, specific Council cemeteries.

d) Regulations issued under these Byelaws may cover any matter of detail concerning how interments or burials are conducted in Council Cemeteries.

e) The provisions of the National Monuments Acts 1930 to 2014 apply to all Recorded Monuments within Council Cemeteries and nothing herein shall be deemed to supersede the provisions of the said Acts.

### **4.0 Interpretation of Terms:**

Throughout these Byelaws the use of the following terms shall have the following meanings:

- "Authorised person" means a person appointed by the Council to be an authorised person for the purposes of these Byelaws or a member of An Garda Síochána
- "Beam/foundation" means support for headstone or monument where already provided in the cemetery.
- "Burial" includes the interment of human remains or the burial of cremated human remains.
- "Burial Ground" is as defined in Section 44 of the Local Government (Sanitary Services), Act 1944. For these regulations, the term 'Burial Ground' shall be used synonymously with terms 'Cemetery' or 'Graveyard' and shall refer to any Cemetery or Burial Ground managed or developed by the Council and includes any carpark provided or used in conjunction with the Burial Ground.
- "Burial Register" otherwise known as the Register is a register maintained by the Council
- "Caretaker" shall mean the Caretaker (if any) appointed to a Council Cemetery.

- "Coffin" shall also mean 'casket', typically made of wood, and other types of receptacles for enclosing a corpse before burial.
- "Columbarium" shall mean a wall for the storage of urns holding cremated remains.
- "Council Cemetery" shall mean a cemetery managed and developed by the Council as a public cemetery
- "Cremation Space" shall mean a niche in a Columbarium Wall, where cremated ashes of the deceased are enclosed within the niche.
- "Cremation Urn Plot" shall mean a designated area, generally much smaller than full-sized grave spaces/plots located in a cemetery or located within designated standard grave spaces/plots of a cemetery, where ashes of cremated remains are placed in urn plots and buried underground.
- Exhumation Licence shall mean a Licence issued pursuant the Local Government (Sanitary Services) Act 1948 as amended and all other applicable statutory provisions
- "Headstone Permit" means a permit issued by the Council for the erection of a headstone on the beam of a burial plot.
- "Independent Cemetery Contractor" means a person who executes work or seeks to execute work within a Cemetery and includes any gravedigger and any erector of monuments or other contractor or person not employed directly by the Council to execute work in a Cemetery.
- Interment/ Grave Space means an area designated for the burial of persons, and where the context so requires shall include a Columbarium or part thereof.
- "Lawn Cemetery" means a Cemetery or part of a Cemetery wherein kerbs or other similar items shall not be permitted to be placed and where all parts of the Cemetery comprising burial plots shall be maintained as grassed areas.
- "Niche" an above-ground interment space, in which an urn, containing cremated remains, is placed.
- "Plinth" shall mean a reinforced concrete foundation designed as a continuously supported ground beam to support Headstones or Memorials
- "Plot" means an area of a cemetery consisting of one or two grave/interment spaces otherwise described as a single plot or a double plot.
- "Right of Burial" shall mean the right to be interred or to have cremated remains interred in a particular grave space under these Byelaws
- Right of Burial Owner shall mean a person given a Right of Burial
- "Temporary Grave Markers" shall be less than or equal to the proportions of a permitted headstone and shall be constructed of wood, metal or stone only. Temporary monuments shall only remain in place for a maximum period of 18 months from the date of interment.
- "The Council" means Meath County Council.

## 5.0 Application of Byelaws

These Byelaws shall apply to all cemeteries developed and managed by the Council

## **6.0 Legislation, Regulations and Guidelines**

The management of Burial Grounds is governed by various health legislation, regulations, circulars, guidelines and policy which are set out hereunder:

**Legislation:** - Local Government (Sanitary Services) Acts, 1878 to 2001 - The Local Government Act 2001 (Byelaws) Regulations 2006 - National Monuments Acts 1930 – 2014 - Environmental Protection Agency Acts, 1992 to 2011

**Regulations:** - Burial Grounds Regulations 1888 to 2013.and Planning & Development Regulations, 2001 to 2022

## **7.0 Layout of new burial grounds**

All new Burial Grounds will be developed on a lawn style layout. Where appropriate, extensions to existing Burial Grounds will also be developed in this style or such alternative layout as may be developed by the Council from time to time.

## **8.0 Human Remains**

Only human remains and cremated human remains shall be interred in a cemetery

## **9.0 Secular Facility**

Burial Plots are available to all subject to Byelaw 25.0, without regard to religious persuasion. All Council Cemeteries in the ownership of Meath County Council are multi-denominational and non-denominational.

## **10.0 Designation of Grave Spaces/ Interment Spaces**

In all cemeteries, the area to be used for graves/ interment plots shall be divided into interment spaces, to be designated by convenient marks, so that the position of each interment space may be readily ascertained.

In all cemeteries a corresponding map or maps of the cemetery shall be kept in some convenient place and shall be made available for inspection by all persons. On such map or maps every interment space shall be shown with its distinctive mark inscribed thereon. Such maps may be in paper or electronic format.

## **11.0 Size of Grave Spaces**

Details of grave dimensions will be outlined on the Burial Plot Application form for each individual Burial Ground.

## **12.0 Capacity**

The Council reserves the right to determine the capacity of each grave space/plot/niche.

a) The number of burials that can be accommodated in a grave space/plot is dependent on several factors, including ground conditions. The Council will only guarantee one interment in any one grave space/plot. Where a grave space/plot has limited capacity owing to the existence of rock or other impediments in a plot designated to facilitate more than one interment, the Council may review each case on an individual basis and consider the allocation/purchase of a substitute grave space/plot.

b) Urns shall be of a design/ proportions suitable for accommodation within niches/ urn plots.

## **13.0 Grave digging**

Excavations in relation to burials shall only be carried out by contractors authorised by the Council.

## **14.0 Funerals**

Burial Plot Applications must be furnished to the Council as early as possible. Burials spanning weekends/ bank holidays will be accommodated subject to operational feasibility.

On receipt of a completed Burial Plot application form, the Council will allocate the next available plot for interment.

Meath County Council prior agreement shall be required for use of horse-drawn carriages in burial grounds. Their operation shall strictly comply with all applicable licensing requirements and animal welfare regulations.

## **15.0 Mode of Burial**

No interment shall be permitted in any Cemetery, nor shall any body of a deceased person be admitted into any place of reception of bodies previous to interment, unless the body is enclosed in a coffin of wood, shroud, or other sufficiently strong material and accords with all applicable Regulations for the Regulation of Burial Grounds. Cremated remains must be contained in an urn or small casket.

## **16.0 Depth of Burial**

All burials shall be carried out in compliance with Burial Ground Regulations established under the Public Health (Ireland) Act 1878.

Up to a maximum of 2 two coffin burials will be permitted in a single grave and four in a double grave, subject to the ground conditions of the cemetery and such conditions as may be specified by the Council from time to time.

### **17.0 Opening of Burial Plots**

- a) The Council must always be notified prior to the opening of a grave.
- b) No grave, in which any remains has been interred, shall be opened, save for the purpose of interment or exhumation, without the written permission of the Council.
- c) In no case shall human remains be removed from a burial plot without having obtained an Exhumation Licence.
- d) The inclusion of cremated remains (ashes) will be permitted to an existing burial plot, provided there is sufficient depth and space as determined by the Local Authority.

### **18.0 Interruption of Interment**

No person shall prevent or attempt to prevent the interment of any person in a cemetery or disturb the celebration of funeral rites over any person.

### **19.0 Exhumation**

No body, nor the remains of any body, shall be removed from one place of burial to another, or exhumed without the prior written consent of the Council which shall be in the form of a Exhumation Licence ("the Licence") and with such precautions as the Council may prescribe as the condition of such Licence; and any person who shall remove or assist in removing any such body or remains contrary to this Rule, or who shall neglect to observe the precautions prescribed as the condition of the Licence for removal.

### **20.0 Cremated Remains- Interment of Ashes**

Cremated remains are not permitted to be scattered in a Cemetery.

### **21.0 Columbarium Wall**

- a) Each standard niche in the Columbarium Wall can accommodate two urns, maximum three urns, depending on size and design of urn chosen
- b) Ashes must be contained in standard receptacles as deemed acceptable by the Council.
- c) Only Council personnel or other authorised bodies will be permitted to open a niche in the Columbarium Wall.
- d) Inscriptions on niches must comply with the Council's Niche Permit Application form. Engravings that do not comply with the standards shall be removed.

## **22.0 Register of Burials**

- a) A Register (hereinafter referred to as the Register) shall be kept in some convenient place, or at the principal offices of the Council and shall be open for inspection at all reasonable times.
- b) The Council may cause any Register to be kept in electronic or machine-readable format as an alternative to paper format
- c) A printed copy of these Byelaws shall be kept affixed to any Register kept in a paper format.

## **23.0 Entries in the Register**

On the interment of any person or their cremated remains in a cemetery, the Council shall, after due enquiry as to the facts from some relative of the deceased, or from the person having the direction and management of the interment, cause an entry to be made in the Register, in plain and legible characters, under its proper headings, and in numerical order, of the First Name and Surname, date of death, date of birth, together with his or her last place of residence, or such other information as would adequately identify the remains.

After the interment, due entry shall be made by the Council under its proper heading of the distinctive mark of the Burial Plot.

## **24.0 Allocation of Grave Spaces/ Plots**

- a) To ensure that the development of Cemeteries is carried out in accordance with Occupational Health & Safety legislative requirements and in the interests of orderly development, grave spaces/plots within a Cemetery shall be allocated in strict sequential order, subject to such grave spaces/plots being suitable for interments with regard to maintaining adequate separation distance from adjacent, freshly-dug, grave spaces/plots.
- b) A map showing the allocated grave spaces/plots for each Local Authority managed burial ground shall be retained by the Council and shall be made available for inspection by all persons upon request, at all reasonable times. On each map every grave space/plot and Cremation Urn Plot, as applicable shall be shown with its distinctive mark inscribed thereon, e.g., section, row and number.

## **25.0 Plot Acquisition**

- a) A person seeking to acquire a Right of Burial in any cemetery Plot or a Niche in a Columbarium Wall, must firstly complete a Plot Application Form and submit it to the Council or have such application submitted on their behalf and no burial shall take place prior to the allocation of a Plot by the Council.
- b) Where an undertaker is retained to make funeral arrangements, the undertaker shall pay, when requested, to the Council any fees applicable at the time in respect of the acquisition of a right of burial.

c) The acquisition of a Right of Burial in a Cemetery does not confer ownership or property rights in the plot or niche in the Columbarium Wall but rather a Licence to utilise same for the purpose of the burial/ storage of ashes

d) The acquisition of a Right of Burial in a Cemetery does not allow the erection of a headstone without a Headstone Permit.

e) The transfer of a Right of Burial in a Cemetery to a third party is not permitted.

f) Plots in all burial grounds will be available for acquisition upon death only. Plots are not available for pre-acquisition.

g) Applications shall only be accepted in respect of the proposed burial of a person being a resident or having established links to the local area in which the cemetery is located. This will be considered on a case by case basis and will be at the discretion of the Council.

h) The Council reserves the right at any time in the future to review and stipulate the maximum number of Grave Spaces/Plots, Cremation Urn Plots or Cremation Spaces, as applicable, that may be acquired at any one time.

## **26.0 Visitors**

a) Visitors to a Cemetery shall enter and leave the Cemetery only by means of the entrance. A visitor shall close and re-secure any gate they open at a Cemetery.

b) Visitors shall not walk on any of the shrubberies in a Cemetery. Where paths or avenues are provided no person shall walk on burial plots or enclosures but shall confine themselves to the paths or avenues therein.

c) With the exception of assistance dogs accompanying persons, no dogs or other animals are permitted to enter a Cemetery without prior arrangement with the Council.

d) Visitors shall not litter within the Cemetery.

e) Meath County Council reserves the right to change the opening hours of its Burial Grounds from time to time as may be required.

f) All persons shall conduct themselves in a respectful manner while in a Cemetery and no person shall:

i. Wilfully create any disturbance.

ii. Commit any nuisance including noise pollution.

iii. Wilfully interfere with any burial taking place.

iv. Wilfully interfere with any grave space/plot or vault, any tombstone or any other memorial or any plants on any such grave space/plot.

v. Play at any game or sport.

vi. Ride a bicycle, skateboard or other similar machine.

vii. Play music other than when permitted at funerals or events in the Cemetery which have the prior approval of the Council.

viii. Make noise levels so loud as to be deemed a nuisance by the Council

ix. Engage in any anti-social behaviour or consume alcohol.

x. Erect any bill or notice on any wall or structure within the confines of the Cemetery

g) The Council or its Agents shall at all times be entitled and at liberty to, remove from the Cemetery any person who may be guilty of misconduct therein and to prevent any person from entering a Cemetery at prohibited times.

### **27.0 Parking**

a) Where a car park is provided by the Council within or adjoining a Council Cemetery, parking shall be limited to the vehicles used by persons attending burials and visiting and maintaining graves.

b) No overnight or long-term parking shall be permitted.

### **28.0 Selling Articles**

a) No person shall sell or offer or expose for sale any articles, service(s) commodity or thing of any kind whatsoever or solicit for orders for same within the cemetery.

b) Any person so selling or soliciting orders within a cemetery, as aforesaid, may be directed by the Council to leave the cemetery and will not be admitted again without the permission of the Council.

### **29.0 Trees, Shrubs, Hedging & Flowers**

a) No trees or shrubs shall be planted by any person on any burial plot or other location in the Cemetery.

b) Subject to Sub-Paragraph (c) below, flowers, wreaths or any ornamentation shall not be permitted on any plots laid out as lawn

c) Cut flowers, floral tributes, wreaths and other ornamentation may be placed on a grave space/plot on the day of the burial and remain for two calendar months after interment, after which the Right-of-Burial owner shall remove such items from the grave.

d) The Council reserves the right to cut back or remove any tree, shrub, plant, flower, wreath or ornamentation which is considered in their absolute discretion to be unsightly, overgrown, or deemed a nuisance by the Council from an operational maintenance perspective or as a result of a complaint received.

e) Memorial flowers in lawn cemeteries will be permitted only when placed on the headstone beam and shall be properly disposed of otherwise than in the cemetery.

### **30.0 Kerbs and Footstones**

- a) No kerbs of any description will be permitted in a Council Cemetery.
- b) Where in contravention of these Byelaws a kerbstone set/footstone is erected in a Council Cemetery, the Right-of-Burial owner will be advised of the breach of these Byelaws and instructed in writing to remove the kerbstone set/footstone within a specified period, not being less than 21 days from the date of instruction. Where the Right-of-Burial owner has not complied with such a notification the Council may without any further notice, remove the offending articles and recover the cost of any removal from the plot Right-of-Burial owner as a simple contract debt in a court of competent jurisdiction.

### **31.0 Erection of Monuments**

- a) No monument of any description or material shall be erected or constructed on any place of burial, or any burial plot, in the cemetery, unless and until the structure has been approved of, in writing, in the form of a Headstone Permit or Niche Permit by the Council.
- b) The Council may require information to be included in any application for Headstone Permit or Niche Permit including details of proposed monument, proposed materials, structural details and design details.
- c) Headstones shall be of granite, limestone, marble or such other material as may be approved by the Council and shall be either rough or polished
- d) Headstone dimensions shall not exceed those set out from time to time in the Council's Headstone Permit.
- e) All structures shall be fitted to a beam/ plinth provided by the Council
- f) A Headstone Permit or Niche Permit must be available for inspection by any Council Official on demand.
- g) The number of burials shall be clearly identified on any headstone provided.
- h) The Council may take down any monument which shall have been erected contrary to the terms and conditions upon which permission to erect same was granted, or in the event of it being erected without an official Headstone Permit or Niche Permit from the Council, or in the event of it exceeding the height permitted by these Byelaws, or in the event of it being constructed of materials other than those permitted by these byelaws. The Council may recover the cost of any removal from the person or persons responsible for the erection of the monument as a simple contract debt in a court of competent jurisdiction.
- i) Temporary Grave Markers shall not exceed a height of 1.2 metres above ground level.
- j) Burials shall be carried out in accordance with Health and Safety practice. Support apparatus shall be used in the excavation of graves wherever necessary and in all cases where the burial chamber exceeds 1.2 metres below ground level.
- k) The erection of Monuments and associated works to be undertaken during working hours only. For the purposes of this Byelaw the working hours for a Cemetery shall be 8am to 4pm Monday to Friday

- l) The company name of the supplier/installer of any monument shall be clearly and permanently displayed on the monument.
- m) The number of the grave space shall be clearly identified on the headstone
- n) At any time during the course of the construction or erection of a tomb, monument, vault, headstone, tablet, kerbstone or permanent structure of any description within a cemetery, the Council may require the person or persons carrying out the works to produce the Headstone Permit for inspection relating to those works and may direct the cessation of works pending its production.
- o) Engraving on niches on Columbarium Walls may only be carried out by contractors appointed by the Council.
- p) All contractors must supply any requested Health and Safety documentation and insurance documents with Meath County Council indemnified prior to the issue of any Headstone/ Niche Permit.
- q) During interments, all contractors shall cease all works until such service is ended and following a reasonable time for bereaved and other mourners to leave the Cemetery.
- r) Every monument erected must have legibly and deeply engraved on the front left side of the base the letter and number distinguishing the place of burial in ¼ inch/ 20mm Arial Black Font. No monument will be allowed to be erected unless such distinguishing letter and number shall have been engraved.
- s) Porcelain embossed photographs of the deceased may be permitted to be affixed to the front of the Headstone, provided the dimensions do not exceed 100mm x 75mm
- t) Any material such as concrete, mortar or the like used in the erection of the headstone shall not be allowed to extend outside the top of the Beam, and all surplus material shall be removed from the cemetery by the person in charge of the erection of the headstone.
- u) burial rights owner shall employ their own Independent Cemetery Contractor to erect any memorial. Such Independent Cemetery Contractors shall only carry out works following the issue of a Headstone Permit and shall comply with such conditions as may be specified from time to time by the Council. Any person contravening this Byelaw shall immediately leave the Cemetery on request and shall not enter without the permission of the Council.

### **32.0 Foundations Using Beams**

In any cemetery where headstone beams have been provided at any time, the headstone or any other type of monument being proposed shall be erected using the appropriate headstone beam as the foundation.

### **33.0 Works in Cemeteries**

- a) All works in Burial Grounds shall only take place with prior consent from the Council.

- b) Any monument in a Burial Ground designated as a National Monument shall not be interfered with without approval from the OPW and from the Council and any proposed works shall fully comply with the requirements of the National Monuments Act.
- c) The dumping and mixing of sand, gravel and cement or other materials for making concrete or erecting monuments is not permitted on paths or unprotected ground and must be carried out on portable platforms.
- d) All surplus materials left over when the work has been completed shall be removed from within the confines of the Cemetery by the contractor or the Burial Rights owner at the time of the completion of the works.
- e) All works in erecting monuments or the like carried out in the Cemetery either by the owners of the burial plots, their agents or representative, including monumental contractors, may be subject to supervision and control of the Council or its representative.

#### **34.0 Non-cemetery Workers**

Funeral Directors, Monumental Contractors and other Approved Contractors shall abide by all rules and regulations of the cemetery they are working in.

#### **35.0 Removal and repair of broken structure or objects on a Burial Plot**

- a) The removal and repair of broken/ decayed objects or structures on a burial plot is the responsibility of the Burial Rights Owner.
- b) The Council may take down or remove any broken/ decayed object or structure on a Burial Plot. In such cases, the Council may recover the cost of any such removal from the burial rights owner or owners, as a simple contract debt.
- c) Burial Rights Owners shall indemnify the Council against any claim by any person arising out of the condition or state of repair of objects/ structures on a Burial Plot

#### **36.0 Provision of Seating**

- a) Only seating provided by the Council will be permitted in any cemetery and any other seat(s) shall be removed at the direction of the Council
- b) The Council reserves the right to remove any unauthorised furniture at their discretion.

#### **37.0 Damage**

Any person causing damage to lawns, burial plots, walls, drives, trees, shrubs shall be responsible for the cost of repair which the Council may recover as a simple contract debt.

### **38.0 Writing on Monuments**

No person shall write any word or symbol upon any monument which would give rise to public offence.

### **39.0 Waste**

Any person creating waste in a Cemetery shall arrange for its prompt removal from the Cemetery and its disposal in accordance with law.

### **40.0 The Use of Motor Vehicles**

Any person using a motor vehicle in a Cemetery shall only do so on a carriageway suited to the purpose and with the consent of the Council and shall abide by any speed limit enforced at the time.

### **41.0 Health and Safety Legislation**

- a) All persons carrying out work within a Cemetery shall have due regard to and shall comply with any instruction issued by the council concerning safe working practices within a Cemetery.
- b) All works and activities shall be carried out in accordance with the Safety, Health & Welfare Act 2005 as amended.
- c) All persons carrying out work within a Cemetery shall have due regard to their own safety and the safety of others in the cemetery.

### **42.0 Health & Safety- Insurance**

- a) All persons carrying out work within a cemetery shall be required to have adequate Public Liability and Employers Liability insurance (if applicable), to a level as determined by the Council from time to time and shall produce if so demanded a copy of the relevant insurance policies.
- b) All Undertakers, Monumental Sculptors and Contractors who carry out work in the Cemetery shall have in place Public Liability Insurance cover to a minimum value of €6.5 million and Employers Liability Insurance to a minimum value of €13 million and shall present proof of same to the Council upon request. Adjustments in the value of necessary insurance cover shall be determined by the Council from time to time. Public Liability Insurance and Employer's Liability Insurance policy documents shall include the following clause "the Council shall be indemnified against all third-party claims which may arise as a result of works performed by the Insured"

### **43.0 Cemetery Management**

The Council may request any person who appears to be contravening or to have contravened a provision of these Byelaws to refrain from such contravention and in the event of a failure to accede to such request may be the subject of removal as referred to in Byelaw 26 above.

#### **44.0 Enforcement**

- a) A person who obstructs impedes or refuses to comply with a request of a member of An Garda Síochána, the Council, or its Agents acting in relation to compliance with these Byelaws, shall be guilty of an offence.
- b) Where a Council Official or a member of the Garda Síochána is of the opinion that a person is committing or has committed an offence to which these Byelaws relate, the Official or the Garda, may demand the name and address of such person and if this demand is refused or the person gives a name or address which is false or misleading, the person shall be guilty of an offence.
- c) Where a member of the Garda Síochána is of the opinion that a person is committing or has committed an offence to which these Byelaws relate, that member may arrest the person without warrant. An offence under these Byelaws may be prosecuted by the Council or by a member of the Garda Síochána.
- d) The Byelaws shall be binding on all parties having places of burial in the Cemetery and on all other persons connected with the Cemetery and on visitors to the Cemetery until they are altered or amended by the Council and shall be then binding as so altered and amended.

#### **45.0 Contravention of Byelaws**

- a) A person who contravenes a provision of these Byelaws shall be guilty of an offence and shall be liable on summary conviction in the District Court to a fine not exceeding €2,500.00.
- b) If any person contravenes any specified provision of these Byelaws, the Council may, pursuant to Section 206(1) of the Local Government Act, 2001 (as amended), serve on such person a Fixed Payment Notice (see Schedule 1), specifying a fixed payment, as an alternative to a prosecution for such contravention. The amount of the fixed payment is €75 and the said fixed payment amount must be paid within twenty-one (21) days of the date of service of such Fixed Payment Notice if such person is to avoid a prosecution.
- c) Any person served with a Fixed Payment Notice is entitled to disregard such notice and defend a prosecution of the alleged contravention in court.
- d) Any person convicted of an offence of a contravention of these Byelaws, who continues with such contravention, shall be guilty of an offence on each day on which that contravention continues and is liable on some re-conviction for each such offence through a daily fine of up to €126 or such other fine as may be stipulated arising from any amendment to section 205 of the Local Government Act 2001.

**PRESENT WHEN THE COMMON SEAL OF**

**Meath County Council**

Was annexed hereto

---

The Person nominated pursuant to  
Section 11(8) of the Local  
Government Act 2001 to authenticate  
the  
Seal of the Council

---

DRAFT

## Schedule 1

**Fixed payment  
notice for the  
purposes  
of Section 206 of  
the Local  
Government Act  
2001**

NAME OF LOCAL AUTHORITY \_\_\_\_\_

To: Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

It is alleged that you have contravened the provisions of a byelaw made under Part 19 of the Local Government Act 2001 entitled ..... by ..... (in general terms specify nature of contravention) at ..... on .....

During the period of 21 days beginning on the date of this notice, you may pay the sum of ..... euro, producing/attaching this notice, at the offices of the local authority named in this notice located at .....

A prosecution in respect of the alleged contravention will not be instituted during the said period and if the sum of ..... euro is paid during that period, no prosecution will be instituted at any time.

Signed ..... Date .....

(Authorised Person)

**Important** Payment will be accepted at the offices of the local authority specified above and must be accompanied by this notice. Payment may be made by post. Cheques etc. should be made payable to "....." (name of local authority). A receipt will be issued.

You are entitled to disregard this notice and defend a prosecution of the alleged contravention in court.

Given under the Official Seal of the Minister for the Environment, Heritage and Local Government this 7<sup>th</sup> day of July, 2006.

L.S. Dick Roche

\_\_\_\_\_  
Minister for the Environment, Heritage and Local Government

DRAFT